

GLENBROOK SANITARY DISTRICT

MINUTES OF THE QUARTERLY MEETING OF THE BOARD OF TRUSTEES September 1, 2022

The quarterly meeting of the Board of Trustees of the Glenbrook Sanitary District was held on September 1, 2022, at 9:30 AM.

1. President Partipilo called the **Meeting to Order** at 9:41AM.
2. Upon the **Roll being called**, the following answered present:

Daniela Partipilo	Trustee, President
Carmen Dutack	Trustee
Marcus Powell	Trustee
Denise Young	Treasurer
Eric Patt	Attorney
Cheryl Thompson	Engineer Tech, James Anderson Company
3. **Public Comments - **Please Sign In With the District Clerk To Speak****
There are no public comments including written comments.
4. **Approval of the Minutes**
 - 4a. **June 2, 2022 Regular Board Meeting Minutes**
Trustee Dutack moved to Approve the June 2, 2022, Quarterly Board Meeting Minutes, seconded by Trustee Powell.
Roll Call Vote: Ayes: President Partipilo, Trustee Dutack and Trustee Powell. Nays: None, unanimously approved.
 - 4b. **July 20, 2022 Special Board Meeting Minutes**
Trustee Dutack moved to approve the July 20, 2022, Quarterly Board Meeting Minutes as amended, seconded by Trustee Powell. Trustee Dutack noted a scribe's error under item 7 on the minutes and asked to remove the word "Acting" from Trustee's Dutack's name.
Roll Call Vote: Ayes: Ayes: President Partipilo, Trustee Dutack and Trustee Powell. Nays: None, unanimously approved.
5. **Item for Separate Action**
 - 5a. **Approve Resolution Approving a License Agreement with the Northbrook Public Library**
Trustee Dutack moved to approve the resolution approving the license agreement with the Northbrook Public Library, seconded by Trustee Powell.
Roll Call Vote: Ayes: Trustee Dutack, Trustee Powell, and President Partipilo. Nays: None, unanimously approved.
6. **Approve Ratification of Insurance Quote for General Liability, Umbrella, Public Officials Liability and Employment Practices Liability Policy**
 - 6a. Acting President DUTACK moved to approve the ratification of the Insurance Quote, from Rosenthal Bros, for General Liability, Umbrella, Public Officials Liability and Employment Practices Liability Policy in the amount of \$9,330 with an expiration date of 9/01/23, seconded by Trustee PARTIPILO, unanimously approved.
Roll Call Vote: Ayes: Trustee Dutack, Trustee Powell, and President Partipilo. Nays: None

7. Treasurer's Reports

7a. Ratified of Bills for Payment for Period May 1, 2022 to July 31, 2022

Trustee Dutack moved to ratify the Cash Disbursements Journals for May 2022, June 2022, and July 2022, as presented, seconded by Trustee Powell.

Roll Call Vote: Ayes: Trustee Dutack, Trustee Powell, and President Partipilo. Nays: None unanimously approved.

7b. Financial Reports as of July 31, 2022

Trustee Dutack moved to approve the Profit/Loss, Balance Sheet as of July 2022, seconded by Trustee Powell.

Roll Call Vote: Ayes: Trustee Dutack, and Trustee Powell, and President Partipilo. Nays: None, unanimously approved.

8. Engineer's Report – Written report from HMG regarding the Northbrook Interconnect was provided to the District.

9. Attorney's Report – Attorney Patt reported that the Tax Objection filing has been continued, otherwise nothing to report.

10. Manager's Report – Nothing to report (absent)

11. Trustee's Report

President Partipilo indicated that she did receive a few complaints regarding the water/sewer increase that will begin in November. Any and all inquires regarding the rate increase were addressed. President Partipilo inquired on the Locis software implementation and the audit progress. President Partipilo inquired how many residents signed up for electronic billing. President Partipilo indicated that she will contact Invoice Cloud, a software company, that provides a one stop shop to view and pay their water/sewer bills.

12. Executive Session *(If required for Land Acquisition, Threatened/Imminent Litigation, Personnel, or Review of Executive Session Minutes)*

Trustee Dutack moved to enter into executive session for the purpose of discussing appointment, compensation, employment, performance, discipline, or dismissal of specific employees and specific individuals to include contractors and volunteers of the District (stated by legal counsel), seconded by Trustee Powell

Roll Call Vote: Ayes: Trustee Powell, Trustee Dutack, and President Partipilo. Nays: None, unanimously approved at 10:17AM

13. Adjournment:

There being no further business, the motion to adjourn the regular meeting was duly made by Trustee Dutack, seconded by Trustee Powell.

Roll Call Vote: Ayes: Trustee Powell, Trustee Dutack, and President Partipilo. Nays: None Meeting adjourned at 10:53 AM, unanimously approved.

The next quarterly meeting will be held on Thursday, December 1, 2022, 9:30 AM at CenTrust Bank, 385 Waukegan Road, Northbrook.


ACTING CLERK, Kenneth J. Lopez.


PRESIDENT, Daniela Partipilo