

GLENBROOK SANITARY DISTRICT

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES May 25, 2023

The special meeting of the Board of Trustees of the Glenbrook Sanitary District was held on May 25, 2023, at 9:30 AM.

1. President Partipilo called the **Meeting to Order** at 9:35AM.
2. Upon the **Roll being called**, the following answered present:

Daniela Partipilo	Trustee, President
Marcus Powell	Trustee
Ken Lopez	District Manager
Maria Martinez	Finance Manager
Jean Scher	Operations Superintendent, GHA
Paul Schafernak	Engineering Technician
3. **Public Comments - **Please Sign In With the District Clerk To Speak****
There are no public comments including written comments.
4. **Approval of the Minutes**
 - 4a. **April 6, 2023 Special Board Meeting Minutes**
Trustee Powell moved to approve the April 6, 2023, Special Board Meeting Minutes as presented, seconded by President Partipilo.
Voice Vote: Ayes: All approved. Nays: None, unanimously approved.
5. **Other Business – It was the consensus of the Board to move up “Other Business” on the agenda**
 - 5a. **Discussion of Revising Water and Sewer Rates**
Manager Lopez reminded that the District Board adjusted its rates last year based on the recommendation from the water/sewer rate study that was completed by HMG. The current combined water/sewer rate is \$13.07 per 1,000 gallons. The study recommends that the District increase the combined rate to \$14.22 per 1,000 gallons this year. This represents a combined rate increase of 8.8%. After further discussion, it was the consensus of the Board to adopt an ordinance at their next meeting to increase the combined water and sewer rate to \$14.22 per 1,000 gallons.
 - 5b **Banking Resolutions**
President Partipilo recommended that the District consolidate several of its bank accounts into one account at Charles Schwab Financial Services Bank. Currently, the District utilizes 3 banks which makes it difficult at times to manage the District’s finances. It was consensus of the Board to adopt a resolution at their next meeting to open a bank account at Charles Schwab Financial Services Bank.
6. **Budget Workshop**
 - 6a. **FY 23-24 Annual Operating Budget**
Manager Lopez presented the draft FY 2024 Annual Operating & Capital Budget for review. President Partipilo requested the following: that the YTD Projections should be changed to YTD Actuals; increase sewer interest revenue to \$5,000; change account name utilities to utilities telephone; move the \$3.00 surcharge for mailing to sewer fund miscellaneous; detail on the \$40,092 sewer miscellaneous income; YTD detail on postage and mailing; allocate water and sewer interest for current FY; and establish a

Fee Ordinance. After further discussion, it was the consensus of the Board to adopt the FY 24 Operating Budget at their next meeting.

7. **Executive Session** (*If required for Land Acquisition, Threatened/Imminent Litigation, Personnel, or Review of Executive Session Minutes*) – President Partipilo motioned to enter into executive session at 10:41 AM, seconded by Trustee Powell.

Roll Call Vote: Ayes: Trustee Powell, and President Partipilo. Nays: None, unanimously approved.

President Partipilo motioned to exit executive session at 11:13 AM, seconded by Trustee Powell.

Roll Call Vote: Ayes: Trustee Powell, and President Partipilo. Nays: None, unanimously approved.

8. **Adjournment:**

There being no further business, the motion to adjourn the regular meeting was duly made by Trustee Powell, seconded by President Partipilo.

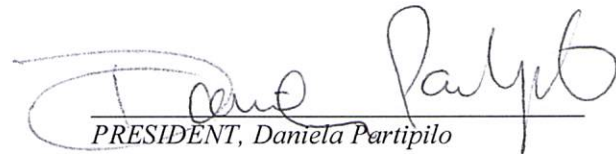
Roll Call Vote: Ayes: Trustee Powell and President Partipilo. Nays: None

Meeting adjourned at 11:14 AM, unanimously approved.

The next special meeting will be held on Thursday, June 1, 2023, 9:30 AM at the Northbrook Public Library, 1201 Cedar Lane, Northbrook.



CLERK, Kenneth J Lopez



PRESIDENT, Daniela Partipilo