

GLENBROOK SANITARY DISTRICT

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES

June 4, 2026

The meeting of the Board of Trustees of the Glenbrook Sanitary District was held on June 4, 2026, at 9:30 AM.

1. President Powell called the **Meeting to Order** at 9:31AM.

2. Upon the **Roll being called**, the following answered present:

Marcus Powell	Trustee, President
Jessie Essman	Trustee,
Chauncey Kingsbury	Trustee
Ken Lopez	District Manager
Eric Patt	District Attorney
Jean Scher	Operation Superintendent, GHA

3. **Public Hearing: FY 2026-2027 Combined Annual Budget and Appropriation Ordinance**

Trustee Essman moved to open the Public Hearing for the FY 2027 Combined Annual Budget and Appropriation Ordinance, seconded by Trustee Kingsbury. Motion carried unanimously. Manager Lopez presented Ordinance No. 171, the FY 2027 Combined Annual Budget and Appropriation Ordinance. Trustee Essman asked whether the salary for the new District Manager should be reflected in the appropriation ordinance. Trustee Kingsbury inquired about the budgeted amount for cleaning and televising 50% of the sewer system. With no further questions from the Board and no public comments, Trustee Essman moved to close the Public Hearing, seconded by Trustee Kingsbury. Motion carried unanimously.

4. **Public Comments - **Please Sign In With the District Clerk To Speak****

There are no public comments including written comments.

5. **Approval of the Minutes (Omnibus Motion)**

5a. March 12, 2026 Board Meeting Minutes & 5b. May 18, 2026 Special Board Meeting Minutes

Trustee Essman moved to approve the March 12, 2026, Board Meeting Minutes as presented, and the May 18, 2026 Special Board Meeting Minutes as presented, seconded by President Powell.

Roll Call Vote: Ayes: Trustee Kingsbury, President Powell, and Trustee Essman. Nays: None. Unanimously approved.

6. **Items for Separate Action**

6a. Approve the Combined Annual Budget and Appropriation Ordinance 171 for Fiscal Year Beginning July 1, 2026 and Ending June 30, 2027

President Powell moved to approve the Combined Annual Budget and Appropriation Ordinance 171 for Fiscal Year Beginning July 1, 2026, and Ending June 30, 2027, seconded by Trustee Kingsbury.

Roll Call Vote: Ayes: Trustee Essman, Trustee Essman, and President Powell. Nays: None, unanimously approved

6b Approve Ordinance 172 Establishing Revised Rates for Water and Sewer Service

Trustee Essman moved to approve Ordinance 172 Establishing Revised Rates for Water and Sewer Service, seconded by Trustee Kingsbury.

Roll Call Vote: Ayes: President Powell, Trustee Kingsbury and President Powell. Nays: None, unanimously approved

6c. Approve Ordinance 173 Establishing Rules and Regulations Governing the Regulation of Fats, Oils, and Grease Within the Boundary of Glenbrook Sanitary District Sanitary System

Mr. Ben Hack of HMG Engineering presented Ordinance No. 173, establishing rules and regulations governing the discharge and control of fats, oils, and grease (FOG) within the Glenbrook Sanitary District. Mr. Hack provided an overview of the ordinance and addressed questions from the Board regarding its implementation and enforcement. Following discussion, President Powell moved to approve Ordinance No. 173, Establishing Rules and Regulations Governing the Regulation of Fats, Oils, and Grease within the Boundaries of the Glenbrook Sanitary District, seconded by Trustee Kingsbury.

Roll Call Vote: Ayes: Trustee Essman, Trustee Kingsbury and President Powell. Nays: None, unanimously approved

6d. Approve Resolution 2026-03 Resolution Authorizing a Transfer of Funds to the Capital Improvement Fund for Glenbrook Sanitary District

Manager Lopez presented Resolution 2026-03 authorizing the transfer of funds to the Capital Improvement Fund for the Glenbrook Sanitary District. The Board discussed the purpose of the transfer and the need to ensure adequate funding for upcoming capital improvement projects. Following discussion, a motion was made by President Powell and seconded by Trustee Kingsbury to approve Resolution 2026-03 as presented.

Roll Call Vote: Ayes: Trustee Essman, Trustee Kingsbury, and President Powell. Nays: None, unanimously approved

6e. Approve Proposal from Gewalt Hamilton Associates for Hydrant Flushing/Maintenance & Valve Exercising in the Aggregate Amount of \$8,332

The Board reviewed a proposal from Gewalt Hamilton Associates to perform hydrant flushing, hydrant maintenance, and valve exercising services for the District in the aggregate amount of \$8,332. Staff noted that these services are part of the District's routine maintenance program and help ensure the reliability and performance of the water distribution system. After discussion, a motion was made by Trustee Essman and seconded by Trustee Kingsbury to approve the proposal from Gewalt Hamilton Associates in the amount of \$8,332.

Roll Call Vote: Ayes: Trustee Kingsbury, President Powell, and Trustee Essman. Nays: None, unanimously approved

6f. Approve Proposal from Gewalt Hamilton Associates for Water Distribution System Leak Survey in the Amount of \$2,258

The Board considered a proposal from Gewalt Hamilton Associates to conduct a water

distribution system leak survey at a cost of \$2,258. Staff explained that the survey is intended to identify potential leaks within the water system, improve system efficiency, and reduce water loss. Following discussion, a motion was made by Trustee Essman and seconded by Trustee Kingsbury to approve the proposal from Gewalt Hamilton Associates for the leak survey in the amount of \$2,258.

Roll Call Vote: Ayes: President Powell, Trustee Kingsbury, and Trustee Essman. Nays: None, unanimously approved

7. Treasurer's Reports

7a. Ratified of Bills for Payment for Period February 1, 202 to April 30, 202

Manager Lopez presented the bills in the amount of \$105,605.44 for ratification. Trustee Essman moved to ratify the Cash Disbursements Journals for February 1, 2026, to April 30, 2026, in the amount of \$105605.44, seconded by Trustee Kingsbury.

Roll Call Vote: Ayes: President Powell, Trustee Kingsbury, and Trustee Essman. Nays: None, unanimously approved.

7b. Financial Reports as of April 30, 2026

Manager Lopez reviewed the Financial Reports as of April 30, 2026. President Powell moved to approve the Financial Reports as of April 30, 2025, seconded by Trustee Essman.

Roll Call Vote: Ayes: Trustee Kingsbury, Trustee Essman and President Powell, Nays: None, unanimously approved.

8. Engineer's Report

8a. GHA Monthly Report

Jean Scher presented GHA's monthly report for the month of April 2026. Trustee Kingsbury inquired and general discussion ensued about the monthly shut-offs of water service to customers that have not paid. No further questions from the Board.

8b. Lead Service Replacement Project – Engineers Estimate

Mr. Scher presented the engineer's estimate for the Lead Service Replacement Project. He reported that the design and engineering plans have been completed and that the District is in the final phase of coordinating with the four affected property owners to obtain the necessary approvals and agreements. Once all resident approvals have been secured, the District will be able to move forward with bidding the project for construction.

8c. ILEPA – Glenbrook SD IL0315310 Corrective Action Plan: Water Storage

Mr. Scher reported on the Illinois Environmental Protection Agency (IEPA) corrective action item regarding water storage capacity identified during the District's December 2025 sanitary survey. The IEPA noted that the District does not maintain its own water storage facilities and requested documentation demonstrating adequate storage capacity to meet domestic and fire flow demands. Mr. Scher explained that the Glenbrook Sanitary District purchases water from the City of Highland Park, whose waterworks system includes treatment, pumping, metering, and storage facilities available to serve its customers. In response to the IEPA notice, a formal letter was submitted outlining the District's reliance on Highland Park's water storage infrastructure and requesting that the Agency recognize this arrangement as satisfying the storage requirement. In addition, the District continues to pursue emergency interconnect opportunities with neighboring communities to enhance system reliability and resiliency.

9. Attorney's Report –The District Attorney provided an update on the ongoing Tax Obligation lawsuit litigation. A hearing had been scheduled; however, the matter was continued due to issues with tax year data that have delayed the Cook County Treasurer's Office from providing complete information. The court has been made aware of the situation, and discovery is continuing. The District Attorney noted that once the corrected information is available, the parties will be in a better position to evaluate the cases and discuss potential resolutions.

10. Manager's Report – Manager Lopez reported on the following item:

10a Emergency Interconnect Update

Manager Lopez apologized for placing the item on the agenda before contacting the Village of Deerfield. He reported that he has not yet reached out to Deerfield regarding the emergency interconnect matter. Manager Lopez stated that he will contact the Village promptly and provide an update to the Board upon receiving a response. Manager Lopez also reported that the District's PO Box has changed from Techny, IL to Waukegan, IL.

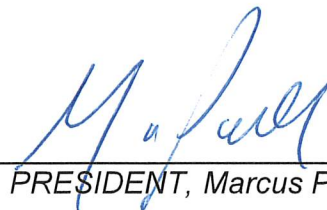
11. Trustee's Report –Nothing to report.

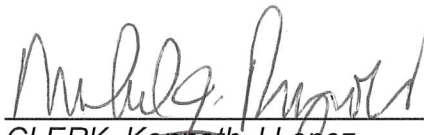
12. Adjournment:

There being no further business, President Powell made the motion to adjourn the regularly scheduled meeting, so that the Board of Trustees can enter into Executive Session to discuss personal matters and the threat of or probable/Imminent litigation.

Unanimously approved. Meeting adjourned at 10:53 A.M.

The next quarterly meeting will be held on 9:30 AM, Thursday, June 4, 2026, at the Northbrook Public Library, 1201 Cedar Lane, Northbrook.



PRESIDENT, Marcus Powell

CLERK, ~~Kenneth J Lopez~~
MICHAEL J. REYNOLDS