

GLENBROOK SANITARY DISTRICT

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES September 28, 2023

The special meeting of the Board of Trustees of the Glenbrook Sanitary District was held on September 28, 2023, at 9:30 AM.

1. President Partipilo called the **Meeting to Order** at 9:30AM.
2. Upon the **Roll being called**, the following answered present:

Daniela Partipilo	Trustee, President
Marcus Powell	Trustee
Ken Lopez	District Manager
Eric Patt	Attorney
Jean Scher	Operations Superintendent, GHA
3. **Public Comments - **Please Sign In With the District Clerk To Speak****
There are no public comments including written comments.
4. **Approval of the Minutes**
 - 4a. **May 25, 2023 Special Board Meeting Minutes**
Trustee Powell moved to approve the May 25, 2023, Special Board Meeting Minutes as presented, seconded by President Partipilo.
Voice Vote: Ayes: All approved. Nays: None, unanimously approved.
 - 4b. **June 1, 2023 Special Board Meeting Minutes**
Trustee Powell moved to approve the June 1, 2023, Special Board Meeting Minutes as presented, seconded by President Partipilo.
Voice Vote: Ayes: All approved. Nays: None, unanimously approved.
5. **Item for Separate Action**
 - Omnibus Motion to Approve Agenda Items 5a, 5b, & 5d:**
Trustee Powell moved to approve Items 5a, 5b & 5d of the agenda, seconded by President Partipilo.
Roll Call Vote: Ayes: Trustee Powell and President Partipilo. Nays: None, unanimously approved.
 - 5a. Ratify Approval of Insurance Quote for General Liability, Umbrella, Public Officials Liability and Employment Practices Liability Policy**
 - 5b. Ratify Approval of Awarding Sewer Lining and Manhole Repairs Project to Visu-Sewer of Illinois, LLC in the amount of \$12,968.00**
It was noted that the amount listed on the agenda is incorrect due to a scrivener error. The correct amount is 129,968.00

5c. Ratify Approval of Awarding Hydrant Replacement Project to Kloefer Construction, Inc. in the amount of \$12,1400 per Hydrant

It was noted that the amount listed on the agenda is incorrect due to a scrivener error. The correct amount is 12,140.00.

President Partipilo moved to enter and continue this item to the next regularly scheduled Board meeting, seconded by Trustee Powell.

Roll Call Vote: Ayes: President Partipilo, and Trustee Powell. Nays: None, unanimously approved.

5d. Ratify Approval of Awarding Valve Repair Project to Canyon Contracting Inc. in the amount of \$620 per Valve

5e. Approval to Eliminate Sewer Charges for Account # 0015510000

Manager Lopez reported that Account # 0015510000 is requesting that the District waive and suspend all Sewer charges. The purpose for their request is that the water is used for outside irrigation. After much deliberation, the Board instructed staff to further investigate and verify that no water is entering the District's sewer system and report back before any decision is made.

6. Treasurer's Reports

7a. Ratified of Bills for Payment for Period May 1, 2023 to July 31, 2023

President Partipilo moved to ratify the Cash Disbursements Journals for May 1,2023 to July 31, 2023 in the amount of \$93,981.74, seconded by Trustee Powell.

Roll Call Vote: Ayes: President Partipilo, and Trustee Powell. Nays: None, unanimously approved

7b. Financial Reports as of July 31, 2023

President Partipilo moved to approve the Financial Reports as of May 1,2023 to July 31, 2023, seconded by Trustee Powell.

Roll Call Vote: Ayes: President Partipilo, and Trustee Powell. Nays: None, unanimously approved

7. Engineer's Report – Jean Scher presented GHA's monthly report for the month of August. No further questions from the Board.

8. Attorney's Report – Attorney Patt reported that another Judge was assigned to the Tax Objection Case. Attorney Patt indicated that he will continue to monitor and report back when necessary.

9. Manager's Report – Manager Lopez reported on the following items:

- Emergency Interconnect Update – Manager Lopez indicated that there was a meeting with the Village of Northbrook (VONB) on June 29, 2023, to discuss the emergency interconnect and Northbrook Court Redevelopment Project. VONB anticipated that a possible arrangement for emergency interconnection be drafted later in the year.
- 2023 Tax Levy Estimate – Manager Lopez reported that the District is required to file a Tax Levy Ordinance in December to be filed with Cook County by the last Tuesday of December 2023. Last year's approved levy was \$94,698. The allowable CPI for the "tax cap" this year is 5.0% according to the Illinois Department of Revenue. The Board requested that the tax levy for 2023 be \$99,338.00 which is an increase of \$4,640.00 (4.9%).
- 2024 Highland Park Rate Increase – Manager Lopez reported that Highland Park will increase their water rates (January 2024) by 9.5% to \$3.721 per 100 CF.
- Board Appointment Update – Manager Lopez reported that the Cook County Board plans to vote for the Glenbrook Sanitary District appointment in October.

10. Trustee's Report – Nothing to report

11. Executive Session (If required for Land Acquisition, Threatened/Imminent Litigation, Personnel, or Review of Executive Session Minutes) – No executive session held

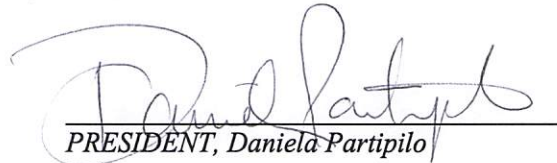
12. Adjournment:

There being no further business, the motion to adjourn the regular meeting was duly made by Trustee Powell, seconded by President Partipilo.

Roll Call Vote: Ayes: Trustee Powell and President Partipilo. Nays: None

Meeting adjourned at 10:42 AM, unanimously approved.

The next quarterly meeting will be held on Thursday, December 21, 2023, time to be determined at a later date, at the Northbrook Public Library, 1201 Cedar Lane, Northbrook.



Daniela Partipilo
PRESIDENT, Daniela Partipilo



Kenneth J. Lopez
CLERK, Kenneth J Lopez