

GLENBROOK SANITARY DISTRICT

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES June 5, 2025

The regular meeting of the Board of Trustees of the Glenbrook Sanitary District was held on June 5, 2025, at 9:30 AM.

1. President Powell called the **Meeting to Order** at 9:35AM.

2. Upon the **Roll being called**, the following answered present:

Marcus Powell	Trustee, President
Jessie Essman	Trustee
Chauncey Kingsbury	Trustee
Ken Lopez	District Manager
Anastas Shkurti	Attorney
Jean Scher	Operation Superintendent, GHA

3. **Public Hearing: FY 2025-2026 Combined Annual Budget and Appropriation Ordinance**

Trustee Jessie Essman moved to open the Public Hearing for the FY 2026 Combined Annual Budget and Appropriation Ordinance, seconded by Trustee Kingsbury. Unanimously approved. There being no public comments or questions regarding the Combined Annual Budget, Trustee Essman moved to close the Public Hearing, seconded by Trustee Kingsbury. Unanimously approved.

4. **Public Comments - **Please Sign In with the District Clerk To Speak****
There are no public comments including written comments.

5. **Approval of the Minutes**

5a. March 13, 2025 Board Meeting Minutes

Trustee Essman moved to approve the March 13, 2025, Board Meeting Minutes as presented, seconded by Trustee Kingsbury.

Roll Call Vote: Ayes: President Powell, Trustee Kingsbury, and Trustee Essman. Nays: None.
Unanimously approved.

5b. May 15, 2025 Special Board Meeting Minutes

Trustee Essman moved to approve the May 15, 2025, Special Board Meeting Minutes as presented, seconded by Trustee Kingsbury.

Roll Call Vote: Ayes: President Powell, Trustee Kingsbury, and Trustee Essman. Nays: None.
Unanimously approved.

6. **Items for Separate Action**

6a. Approve the Combined Annual Budget and Appropriation Ordinance 168 for Fiscal Year Beginning July 1, 2025 and Ending June 30, 2026

President Powell moved to approve the Combined Annual Budget and Appropriation Ordinance 168 for Fiscal Year Beginning July 1, 2025, and Ending June 30, 2026, seconded by Trustee Essman.

Roll Call Vote: Ayes: Trustee Kingsbury, Trustee Essman, and President Powell. Nays: None,
unanimously approved

6b. Approve Ordinance 169 Establishing Revised Rates for Water and Sewer Service

President Powell moved to approve Ordinance 169 Establishing Revised Rates for Water and Sewer Service, seconded by Trustee Kingsbury.

Roll Call Vote: Ayes: Trustee Essman, Trustee Kingsbury and President Powell. Nays: None, unanimously approved

6c. Approve Resolution 2025-02 Incentive Policy for Monitoring Chlorine Residual

Trustee Essman moved to approve Resolution 2025-02 Incentive Policy for Monitoring Chlorine Residual, seconded by President Powell.

Roll Call Vote: Ayes: Trustee Kingsbury, President Powell and Trustee Essman. Nays: None, unanimously approved.

6d. Approve Resolution 2025-03 Incentive Policy for Monitoring Coliform Bacteria

Trustee Essman moved to approve Resolution 2025-02 Incentive Policy for Monitoring Coliform Bacteria, seconded by Trustee Kingsbury.

Roll Call Vote: Ayes: President Powell, Trustee Kingsbury and Trustee Essman. Nays: None, unanimously approved.

6e. Approve Proposal from Gewalt Hamilton Associates for Hydrant Flushing/Maintenance, & Valve Exercising in the aggregate amount of \$7,930.00

President Powell moved to approve the proposal from Gewalt Hamilton Associates for Hydrant Flushing/Maintenance, & Valve Exercising in the amount of \$7,930.00, seconded by Trustee Essman.

Roll Call Vote: Ayes: Trustee Kingsbury, Trustee Essman, and President Partipilo. Nays: None, unanimously approved

6f. Approve Proposal from Gewalt Hamilton Associates for Water Distribution System Leak Survey in the amount of \$2,150

Trustee Essman moved to approve the Water Distribution System Leak Survey proposal with Gewalt Hamilton Associates in the amount of \$2,150, seconded by Trustee Kingsbury.

Roll Call Vote: Ayes: President Powell, Trustee Kingsbury, and Trustee Essman. Nays: None, unanimously approved

7. Treasurer's Reports

7a. Ratified of Bills for Payment for Period February 1, 2025 to April 30, 2025

Manager Lopez presented the bills in the amount of \$100,974.14 for ratification. Trustee Essman moved to ratify the Cash Disbursements Journals for February 1, 2025, to April 30, 2025, in the amount of \$100,947.14, seconded by Trustee Kingsbury.

Roll Call Vote: Ayes: President Powell, Trustee Kingsbury, and Trustee Essman. Nays: None, unanimously approved.

7b. Financial Reports as of April 30, 2025

Manager Lopez reviewed the Financial Reports as of April 30, 2025. President Powell moved to approve the Financial Reports as of April 30, 2025, seconded by Trustee Essman.

Roll Call Vote: Ayes: Trustee Kingsbury, Trustee Essman and President Powell, Nays: None, unanimously approved.

8. Engineer's Report

8a. GHA Monthly Report

Jean Scher presented GHA's monthly report for the month of May 2025. Trustee Kingsbury inquired and general discussion ensued about the monthly shut-offs of water service to customers that have not paid. No further questions from the Board.

- 9. Attorney's Report** – No Report. Trustee Essman requested that the Board be given an update on the Tax Obligation law suit. Attorney Shkurti will speak with Attorney Patt and report back. No further questions from the Board.

- 10. Manager's Report** – Manager Lopez reported on the following items:

10a Emergency Interconnect Update

Manager Lopez reported that very little development has occurred on the alternative emergency interconnect options and reported that in the next few months the District hopes that progress will take place.

- 11. Trustee's Report** –Nothing to report.

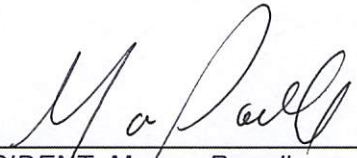
- 12. Executive Session** (*If required for Land Acquisition, Threatened/Imminent Litigation, Personnel, or Review of Executive Session Minutes*) – No executive session held

13. Adjournment:

There being no further business, the motion to adjourn the regularly scheduled meeting was duly made by Trustee Essman, seconded by Trustee Kingsbury.

Unanimously approved. Meeting adjourned at 10:27 A.M.

The next meeting will be held on Thursday, September 4, 2025, at 9:30AM, at the Northbrook Public Library, 1201 Cedar Lane, Northbrook, for a Budget Workshop.



PRESIDENT, Marcus Powell



CLERK, Kenneth J Lopez